

Access Audit

DETAILS OF PREMISES

Name of Premises: Lodge Park Academy	Name of the Responsible Person: Meena Wood
Address (Including Postcode): Shetland Way, Corby, Northamptonshire, NN17 2JH	Telephone: 01536 203817 E-Mail: mwood@lodgeparkacademy.co.uk
Date of Assessment: 03/04/2018	Date of Last Assessment: 22/11/2017

Equality Act 2010 - Audit Checklist

Summary of building including occupants:

Wheelchair user potentially to use school in the near future.

It is recommended students with special needs be individually assessed to ensure suitable facilities are provided to meet their need.

Question	Yes	No	N/A	Comment
Grounds and public areas				
Is the pavement outside the premises free of potholes, uneven paving surfaces, etc?	Y			
Is all vegetation cut back from paths leading up to the entrance?	Y			
Is the route to the building kept free of leaves, snow and ice?	Y			
If the route is not level, is there a slip-resistant ramp with handrails available?		N		Steps on student access into school, handrail but not ramp
Are all paths free of obstacles, such as litter bins?	Y			
Are all signs clearly visible?	Y			
Is external lighting good enough to help people find their way to the premises?	Y			Audit completed during daylight, but good number of lights and well positioned.
If you have a parking area, is there a reserved, wider bay for disabled people?	Y			

Question	Yes	No	N/A	Comment
Access to Main Entrance				
Do you have alternative access, or a ramp, for people in wheelchairs?		N		Students in wheelchairs do not have alternative access.
If the main entrance is not level, or is inaccessible and hard to change in some other way, is there a rear or side entrance where level access is possible?			N/A	Main Entrance sufficient
Do the steps have a clearly visible handrail?			N/A	No steps
Are the steps themselves clearly visible?			N/A	
Is the entrance well lit?	Y			Audit completed during daylight, but good number of lights and well positioned.
Is there an accessible bell, or entry-phone system, for people to use if they are having difficulties getting in?	Y			

Question	Yes	No	N/A	Comment
Doorways				
Is the door opening wide enough for all users? (Min 750mm)	Y			
Is the door-handle low enough for a wheelchair user to reach easily? (Max 1000mm)	Y			
Are entrance mats flush with the floor so that the surface is even?	Y			
If a door closer is fitted, does it have a delayed, or slow-action closure mechanism?	Y			

Question	Yes	No	N/A	Comment
Movement around the Premise				
Are there enough signs?	Y			Fire evacuation signage has been installed following on from last audit, but must be monitored. Signage in Weston Block needs reviewing for alternative fire exit.
Are signs simple, short and easy to read, and located at convenient levels for wheelchair users?	Y			Although some signage could be positioned lower if a wheelchair user was to use the premises.
Are aisles, corridors and areas near doors free of obstacles and wide enough for wheelchairs to manoeuvre?	Y			Most corridors OK, although corridors from Reception lift to F & S areas are quite narrow.
If there is a change of level, is there a platform lift available? If not, is there a permanent ramp that is wide enough for wheelchairs?		N		Passenger and disabled lift at premises. Some areas are not accessible – 1 st floor Rumbelow. Brady block hard to access due to step slopes. Lift in D block not working.
Are internal steps, and other potential hazards, clearly marked and fitted with a handrail and ramp?	Y			No ramps.
Are all floor surfaces as level as possible, without the need for major adjustments? For example, are mats and joins between different floors, etc. flush with the floor and each other?	Y			Bridge leading into Brady Block is an uphill slope.

Question	Yes	No	N/A	Comment
Reception areas				
Does your reception desk have an induction loop? (May be required for glass counters)			N/A	Not required for type of building
Is the reception area reasonably quiet and located away from any noisy areas?	Y			
Is seating suitable for people with mobility impairments?	Y			
Is there waiting space for wheelchair user?	Y			
Might it be possible to create a lowered section of the reception desk?			N/A	Not required for type of building
Are people standing behind reception well lit from the front, to make lip-reading easier?	Y			

Question	Yes	No	N/A	Comment
Toilets				
<p>Are the toilets accessible, both in terms of getting to and using them including?</p> <ul style="list-style-type: none"> • grab-rails to help people with limited movement, balance or grip • floor surfaces are non-slip • outward opening doors • avoiding shiny ceramic tiles and floors, which may cause reflection and glare 	Y			<p>Although Brady Block has no toilet facilities.</p> <p>Student toilets have inward opening doors, no grab rails apart from 1 disabled toilet near main reception.</p>

Access Audit Action Plan

Rec. No.	Action Identified	Risk Rating L / M / H	Action Required	Rec. Timescale	Completion Date
1	Bridge leading to Brady Block from F Corridor inclines at quite a steep gradient. A wheelchair user would require assistance getting across this area.	M			
2	Entry to the Ground Floor of the Brady block would be difficult for a wheelchair user due to the steep gradient of the access path.	M	Path would need to be re-adjusted to an easier gradient. Hand rails would need to be installed.		
3	Cross corridor doors could present an issue in some areas, being hard to open and move through safely.	M	The installation of 'hold back' devices that are connected to the fire alarm would resolve this issue in some areas.		

Rec. No.	Action Identified	Risk Rating L / M / H	Action Required	Rec. Timescale	Completion Date
4	The kerb line at the front of the Weston Centre is quite high, and access could be difficult to the main entrance.	M	Kerb to be removed at front of premises and replaced with a flat surface, making the pavement easy to access.		
5	1 st floor of Rumbelow block cannot be accessed.	M	Installation of passenger lift.		
6	Disabled passenger lift in D Block is not currently in use do to a fault.	M	Site Team to arrange a full service and repair ASAP. Also to be included in LOLER inspection schedule.		